****

**Meeting Evaluation Form**

**Name of Committee:**

**Committee Member:**

**Date of meeting:**

|  |
| --- |
| The meeting evaluation focuses on the effectiveness of the meeting with reference to the [Curtin Values](https://www.curtin.edu.au/about/values-vision-strategy/curtin-values/).The evaluation provides members with an opportunity to give feedback and to assist in improving meetings.Feedback provided is included in the minutes of the meeting and monitored by the Secretariat. Please provide your comments against the following: |
| **Alignment of the Agenda and discussion with:*** [**Curtin 2030 Strategic Plan**](https://staffportal.curtin.edu.au/governance/strategic-planning/strategic-plan/)
* **Strategic Plan Framework Themes**

Icon  Description automatically generated with low confidenceA picture containing text, athletic game  Description automatically generatedA picture containing text  Description automatically generated**People****Planet****Partnership*** **Priorities of the Committee for the year**
 |  |
| **Committee papers provided the right information:*** **Action requested from the Committee, e.g. note, recommend, approve.**
* **Appropriate and timely information to support informed decision making**
* **Appropriate supporting documents**
 |  |
| **Strengths of the meeting**How is the Committee making a difference? |  |
| **Suggestions for improvement** What can the Committee do better? |  |
| **Values Moment(s)**Highlight meeting aspects (e.g. decisions or discussions) that demonstrated [Curtin’s Values](https://www.curtin.edu.au/about/values-vision-strategy/curtin-values/) |  |