

GLOBAL POSITIONING COMMITTEE CONSTITUTION 2023

Commencement Date: 31 March 2023

1 Establishment

- 1.1 The International Committee was established by Resolution AB 177/05 of the Academic Board on 28 October 2005.
- 1.2 The Academic Board resolved on 25 October 2019 to rescind the Constitution of the International Committee and to adopt in its place the Global Positioning Committee Constitution 2020 (Resolution 207/19).
- 1.3 The Academic Board resolved on 26 March 2021 to amend the Constitution of the Global Positioning Committee and to adopt in its place the Global Positioning Committee Constitution 2021 (Resolution 35/21).
- 1.4 The Academic Board resolved on 25 March 2022 to amend the Constitution of the Global Positioning Committee and to adopt in its place the Global Positioning Committee Constitution 2022 (Resolution 42/22).
- 1.5 The Academic Board resolved on 31 March 2023 to amend the Constitution of the Global Positioning Committee and to adopt in its place the Global Positioning Committee Constitution 2022 (Resolution 42/23).
- 1.6 The Global Positioning Committee continues as a standing committee of the Academic Board established under rule 5.1 of the *Academic Board Constitution*.

2 Functions and responsibilities

- 2.1 The Global Positioning Committee is responsible for assisting the Academic Board in performing its functions with respect to the University's Global Academic Activities[†], as described in the *Academic Board Constitution*.
- 2.2 The Global Positioning Committee assists the Academic Board in performing its functions by:
 - (1) providing advice and recommendations to the Academic Board on:
 - (a) University policies relating to the University's global academic activities;
 - (b) an Enabling Plan[‡] in relation to global positioning;
 - (c) progress in implementing an Enabling Plan in relation to global positioning;
 - (d) the University's global academic activities including articulation agreements, dual awards, Global campuses, transnational partnerships and international student outcomes;
 - (e) the identification of potential new international research activities and
 - (f) the management of risk in relation to the work of the Committee.

[†] The *Academic Board Constitution* states: 'Global Academic Activities' means the University's academic activities in countries outside Australia which includes (a) the establishment of international institutional links for academic cooperation in learning, teaching and research; (b) student and staff exchanges; and (c) collaborative education services.

[‡] The *Academic Board Constitution* states: 'Enabling Plan' means a plan or other process by which the University operationalises its Strategic Plan.

- (2) providing advice and recommendations to the Deputy Vice-Chancellor, Global on:
 - (a) promotion of the One Curtin approach across all global operations consistent with the University's Global strategy;
 - (b) the marketing of courses to prospective international students in both onshore and global locations;
 - (c) strategies to increase Curtin's international competitiveness in the admission and enrolment of international students in both onshore and global locations;
 - (d) the academic and pastoral support of international students having regard to legislative requirements e.g. *Education Services for Overseas Students Act 2000* (Commonwealth) and the *National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students*; and
 - (e) the awarding of scholarships, grants, and other forms of financial support to international students, and in support of staff and student exchange programs, staff visits and other international activities.
- (3) providing to the Academic Board an annual report on the University's performance relating to international students and global positioning activities.

3 Membership

- 3.1 The University will endeavour to achieve diversity and gender balance on the Global Positioning Committee.
- 3.2 The membership of the Global Positioning Committee is to comprise:
 - (1) the Deputy Vice-Chancellor, Global, *ex officio* (the Chair);
 - (2) the Pro Vice-Chancellors and Presidents of Curtin's Global campuses, *ex officio*;
 - (3) the Deputy Vice-Chancellor, Research, *ex officio*;
 - (4) the Deputy Vice-Chancellor, Academic, *ex officio*;
 - (5) the Deans, International, *ex officio*;
 - (6) the Deans, International (Regions), *ex officio*;
 - (7) the Director, Curtin English, *ex officio*
 - (8) the Director, Global Curtin, *ex officio*
 - (9) the Director, Global Partnerships, *ex officio*;
 - (10) the Associate Deputy Vice-Chancellor, Global Curtin, *ex officio*;
 - (11) the College Director and Principal, Curtin College Pathways, *ex-officio*
 - (12) the President, Curtin Student Guild, *ex officio*;
 - (13) the President, International Students Committee Curtin Student Guild, *ex officio*;
 - (14) up to 2 (two) additional members, appointed by the Global Positioning Committee for a period not to exceed 1 year, having regard to gender balance; diversity; disciplinary expertise and faculty/campus distribution of the Committee's membership;
 - (15) the Chair, Academic Board, *ex officio*.

4 Deputies

- 4.1 In this clause, deputy means -
 - (a) the deputy of an *ex officio* member of the Global Positioning Committee –
 - (i) whose nomination has been approved under clause 4.2; and
 - (ii) who is not ineligible to be a deputy under clause 4.5; and

- 4.2 The Chair (or person delegated by the Chair) may approve the nomination by an *ex officio* member, of a person to be the deputy of the *ex officio* member.
- 4.3 the Chair may amend or revoke the approval of a nomination for a deputy under clause 4.2.
- 4.4 A Committee member is to ensure details of the nomination are provided in writing to the Chair prior to commencement of the Global Positioning Committee meeting which the member is unable to attend.
- 4.5 A member of the Global Positioning Committee is not eligible to be approved as a deputy or to remain a deputy if they are a current member of the Global Positioning Committee.
- 4.6 If a Committee member is unable to attend a Global Positioning Committee meeting, and/or perform the functions of the position, their approved deputy may act temporarily as the member and
- (a) may attend the meeting in place of the member; and
 - (b) may exercise all the rights and is subject to the responsibilities, of the member.

5 Chairing of a meeting in absence of Chair

- 5.1 Where sufficient advance notice is given of the intended absence of the Chair at a scheduled meeting of the Global Positioning Committee, the Chair is to appoint one of the members of the Global Positioning Committee to chair the meeting.
- 5.2 If an appointment is not made by the Chair under clause 5.1, the Global Positioning Committee is to elect one of its members who is present to chair the meeting.

6 Quorum

- 6.1 The quorum for Global Positioning Committee meetings is to be not less than one half of the total number of members excluding:
- (a) any vacancy in the membership of the Committee; and
 - (b) any member who has an approved leave of absence and in respect of whom a nominee has not been nominated.

7 Officers in attendance and attendance of observers

- 7.1 The Chair is to appoint an Executive Officer, as appropriate, for the Committee. The Executive Officer is to have the rights to be present and participate (but not vote) at all meetings of the Global Positioning Committee.
- 7.2 The Chair (or person delegated by the Chair) may invite any officer of the University, or any other person, to attend for specific items of a meeting or to attend specified meetings, to assist the Global Positioning Committee in its deliberations.
- 7.3 The Chair (or person delegated by the Chair) may permit the attendance of observers, whether from within the University or from external organisations, at any of its meetings.
- 7.4 Unless the Chair determines otherwise, an observer does not have the right to participate in a meeting of the Global Positioning Committee.

8 Establishment/disestablishment of working parties or sub-groups

- 8.1 The Global Positioning Committee may establish and disestablish, as appropriate, working parties or sub-groups to undertake particular tasks. The composition of a working party or sub-group may include persons other than members of the Global Positioning Committee, and may include persons who are external to the University.
- 8.2 The role of a working party or sub-group is advisory.

9 Meeting schedule

The Global Positioning Committee is to meet at least 4 times in each calendar year.

10 Reporting

- 10.1 The Global Positioning Committee is to report to the Academic Board by way of its minutes and at such times and in such other forms as considered acceptable to the Academic Board.
- 10.2 At the end of each calendar year the Global Positioning Committee is to submit its proposed work plan for the following year to the Academic Board Executive for approval.
- 10.3 At the beginning of each calendar year, the Global Positioning Committee is to submit to the Academic Board an annual report in respect of its activities in the preceding 12 months. The annual report is to include:
- (1) a summary of the principal issues addressed by the Global Positioning Committee in the period under review;
 - (2) an assessment of the effectiveness of the Global Positioning Committee in fulfilling its responsibilities in the period under review;
 - (3) advice as to whether the Global Positioning Committee should continue to operate in its current form and with its current functions and responsibilities; and
 - (4) advice and recommendations regarding the operation of the Global Positioning Committee and the provisions of the Global Positioning Committee's constitution.

11 Servicing

- 11.1 The Director, Secretariat and Council Secretary is to arrange for secretariat support for the Global Positioning Committee.

REVISION HISTORY:

Revision Ref. No.	Approved/ Rescinded	Date	Committee/ Board	Resolution Number	Document Reference
NEW	Approved	25/10/2019	Academic Board	AB 207/19	Attachment C to Item 8.1
AMEND	Approved	26/03/2021	Academic Board	AB 35/21	Attachment A to Item 10.3.1
AMEND	Approved	25/03/2022	Academic Board	AB 42/22	Attachment B to Item 11.3.1
AMEND	Approved	31/03/2023	Academic Board	AB 42/23	Attachment A to Item 11.3.1