



CHARTER OF THE KALGOORLIE CAMPUS COUNCIL

Commencement Date: 22 March 2017

1.0 Establishment of the Kalgoorlie Campus Council

- 1.1 The Kalgoorlie Campus Council is established under section 21K of the *Curtin University Act 1966* ("the Curtin Act") noting that the governing authority of the University (including the Kalgoorlie Campus) is the University Council.
- 1.2 The Kalgoorlie Campus Council shall act in all matters concerning the Kalgoorlie Campus in the manner that to it appears most likely to promote the objects and interests of the Kalgoorlie Campus and the University.

2.0 Functions of the Kalgoorlie Campus Council

- 2.1 The Kalgoorlie Campus Council has the following governance functions:
 - (a) to advise the University Council on the promotion, development and coordination of the courses and programmes that are offered or to be offered by the Kalgoorlie Campus and that are, or some of which are, offered or to be offered elsewhere by the University;
 - (b) to develop a strategic plan for the Kalgoorlie Campus for the approval of the University Council, and review and monitor the implementation of the approved strategic plan, in accordance with any direction given to it by the University Council;
 - (c) to promote the activities carried out on the Kalgoorlie Campus in the communities in which the Campus operates and with relevant government and non-government agencies; and
 - (d) to monitor the staffing, infrastructure development and financial management of the Kalgoorlie Campus.
- 2.2 The Kalgoorlie Campus Council also has the following functions:
 - (a) to comply with any direction given to it by the University Council, including any direction to prepare and provide to the University Council a report; and
 - (b) not later than 2 months after each 31 December, to prepare and provide to the University Council a report of the operations of the Kalgoorlie Campus during the period of 12 months immediately before that day.
- 2.3 One (1) Kalgoorlie based member of the Campus Council is to sit on the selection panel for the position of Director, WA School of Mines.

3.0 Membership of the Campus Council

- 3.1 Pursuant to section 21M of the Curtin Act, the Campus Council shall comprise:
 - (a) a member of the Council who is appointed by the Minister to be chairperson of the Kalgoorlie Campus Council;

- (b) 5 persons appointed by the Minister representative of education, the professions, or industrial, commercial or community interests;
- (c) one person who is appointed by the Minister and who is representative of vocational education and training interests;
- (d) the person appointed to be responsible for the management of higher education at the Kalgoorlie Campus;
- (e) the member of the staff of the Kalgoorlie Campus who is responsible for academic and administrative leadership at the Kalgoorlie Campus;
- (f) a member of the higher education academic staff of the Kalgoorlie Campus and who is appointed by the Council of the University;
- (g) a member of the general staff (other than the academic staff) of the Kalgoorlie Campus and who is appointed by the Council of the University;
- (h) an enrolled student of the Kalgoorlie Campus and who is appointed by the Council of the University;
- (i) the Vice-Chancellor or a person nominated in writing by the Vice-Chancellor; and
- (j) not more than 3 persons appointed from time to time by co-option by the Kalgoorlie Campus Council, but a person whose sole or principal employment is that of a member of the staff of the University may not be so appointed.

3.2 The Minister must endeavour to ensure that at least one of the persons appointed under subsection (1)(b) is a resident of the Esperance region.

4.0 Constitution and proceedings of the Campus Council

- 4.1 The provisions of Schedule 2 of the Curtin Act have effect with respect to the constitution and proceedings of the Campus Council.
- 4.2 Subject to the provisions of Schedule 2 of the Curtin Act and this Charter, the Campus Council may regulate its own procedure in such manner as it thinks fit.

5.0 Meeting Schedule

- 5.1 The Campus Council shall meet at least four times a year.

6.0 Quorum

- 6.1 A quorum for a meeting of the Campus Council is not less than one half of the total numbers of members occupying positions on the Campus Council.

7.0 Establishment of Committees

7.1 The Campus Council may establish standing committees to assist it in the performance of its functions.

8.0 Delegation by Kalgoorlie Campus Council

8.1 Subject to section 21P of the Curtin Act, the Kalgoorlie Campus Council may by resolution delegate any of its functions to —

- (a) any member of the Kalgoorlie Campus Council; or
- (b) a committee of persons appointed by the Kalgoorlie Campus Council; or
- (c) any other person.

8.2 The Kalgoorlie Campus Council may by resolution revoke a delegation given under this section.

8.3 A resolution delegating a function may authorise the delegate to further delegate the delegated function to a person or body.

9.0 Servicing of the Campus Council

9.1 Director, Secretariat and Council Secretary, is to arrange for secretariat support for the Campus Council.

10.0 Reporting

10.1 The Campus Council shall report to the University Council through its minutes.

11.0 Remuneration and allowances for Kalgoorlie Campus Council members

11.0 From 1 October 2017, a member of the Kalgoorlie Campus Council is entitled to be paid the remuneration (if any) and allowances (if any) determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975.

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REVISION HISTORY:

Approved/ Rescinded	Date	Committee/ Board	Resolution Number
Approved	6 August 2014	University Council	C 112/14
Revised	18 March 2015	University Council	C /15
Revised	9 December 2015	University Council	C /15
Revised	22 March 2017	University Council	C /17