



Matters Reserved to Council

1. Appointments

- a. Appointment of the Chancellor (Section 11 of the Curtin University of Technology Act 1966 (the Act'))
- b. Appointment and termination of the CEO (Section 14 the Act, Statute 6)
- c. Recommendation to the Minister or, where relevant appointment of, members to Council (Section 9 of the Act)
- d. Appointment and removal of the Council Secretary
- e. Establishment of committees of Council (Section 15 of the Act)
- f. Appointment of members to Council committees (Section 15 of the Act)
- g. Approval of Constitutions and Charters of committees of Council. (Section 15 of the Act)
- h. Suspension and removal of members of Council (Section 10AA of the Act)

2. Council and Executive management

- a. Approval of organisational structure policies
- b. Approval of remuneration and incentive policies for the CEO and relevant policies for Executive Managers (Section 21 of the Act generally; and Appointment, Performance and Remuneration of Executive Managers Procedures; in relation to the CEO, Section 14 of the Act and Statute 6)
- c. Approval of succession plans for the CEO
- d. Assessment of the organisation's and CEO's performance (Section 21 of the Act, Section 14 of the Act in relation to the CEO)
- e. Approving and monitoring systems of control and accountability
- f. Matters concerning the governance of the organisation
- g. Receiving notification of disclosure of conflicts of interest for inclusion in the Council Conflicts of Interest Register
- h. Annual assessment of Council's conformance with the Voluntary Code of Best Practice for the Governance of Australian Universities
- i. Biennial evaluation and review of Council's performance
- j. Biennial evaluation and review of Council committee and Academic Board performance

3. Relations with stakeholders

- a. Approval of Annual Report including annual accounts, report on Key Performance Indicators, reports as required by the Treasurer's Instructions (including compliance with key legislation)
- b. Dealing with or review of matters relating to reports as required by law to be approved by Council (eg reports to Department of Industry, Innovation, Science, Research and Tertiary Education)
- c. Oversight of controlled and associate entities and approval of relevant policies
- d. Approval of honorary awards and related policies
- e. Approval of naming rights policies

4. Academic Governance

- a. Establishment of an Academic Board as a committee of Council (Statute 21)

- b. Oversight and monitoring of the academic activities and performance of the University
- c. Approval of major new educational activities or initiating major changes to the field of the University's educational activities

5. Financial Matters

- a. Approval of accounting policies
- b. Approval of borrowings or the giving of security over assets in excess of \$5 million
- c. Approval of investment policies, including strategic asset allocation ranges
- d. Approval of major transactions outside budget or the ordinary course of business
- e. Approval of capital expenditure for amounts in excess of \$20 million (excluding GST) for any single asset or project
- f. Approval of all significant operational expenditure outside budget
- g. Approval of significant commercial activities
- h. Approval of research agreements valued at greater than \$10 million

6. Strategic Direction

- a. Approval of strategic plan, including strategic objectives and priorities, including planning policies
- b. Approval of budget, 5 year financial plan, including performance indicators

7. Real and leasehold property

- a. Approval of the capital expenditure budget including priorities

8. Risk

- a. Oversight and monitoring of strategic risk and material business risk, including approval of risk management policies
- b. Assessment of risk arising from the University's part ownership of any entity, partnership, or joint venture
- c. Approval of compliance policies

9. Noting the Use of the Common Seal (Statute 1)

10. Legislative

- a. Make recommendations of changes to the Curtin University of Technology Act 1966
- b. Make, alter and/or repeal statutes, by-laws, and rules (Section 34 of the Act and Statute 3)
- c. Delegation and the revocation of delegations of powers, authorities, duties (Section 15 of the Act)
- d. Approval of Delegations to Vice-Chancellor and Council committees (Section 15 of the Act)
- e. Establishment of policy and procedural principles, consistent with legal requirements and community expectations

Approved by Council on 19 March 2008

Amended by Council: 21 October 2009; 16 February 2011; 26 September 2012; 25 June 2014; 18 March 2015