



## Matters Reserved to Council

### 1. Appointments

- a. Appointment of the Chancellor (Section 11 of the Curtin University Act 1966 ('the Act'))
- b. Appointment of the Vice-Chancellor (Section 14 the Act)
- c. Appointment of co-opted members to Council (Section 9(1)(h) of the Act)
- d. Appointment of members of the Kalgoorlie Campus Council (Section 21M(1) of the Act)
- e. Appointment and removal of the Council Secretary (Section 8 of Statute No 7)
- f. Establishment of Council committees (Section 16 of the Act)
- g. Appointment of members to Council committees (Section 16 of the Act)
- h. Approval of Constitutions of committees of Council (Section 16 of the Act)
- i. Suspension and removal of members of Council (Section 10AA of the Act)

### 2. Council and Executive management

- a. Approval of organisational structure policies
- b. Approval of remuneration and incentive policies for the Vice-Chancellor and relevant policies for Executive Managers (Section 21 of the Act generally; and Appointment, Performance and Remuneration of Executive Managers Procedures; in relation to the Vice-Chancellor, Section 14 of the Act and Statute 6)
- c. Approval of succession plans for the Vice-Chancellor
- d. Assessment of the organisation's and Vice-Chancellor's performance (Section 21 of the Act, Section 14 of the Act in relation to the Vice-Chancellor)
- e. Approving and monitoring systems of control and accountability
- f. Matters concerning the governance of the organisation
- g. Recording interests for inclusion in the Council Disclosure of Interests Register
- h. Annual assessment of Council's conformance with the Voluntary Code of Best Practice for the Governance of Australian Universities  
Biennial evaluation and review of Council's performance
- i. Biennial evaluation and review of the performance of Council committees and Academic Board performance

### 3. Relations with stakeholders

- a. Approval of Annual Report including annual accounts, report on Key Performance Indicators, reports as required by the Treasurer's Instructions (including compliance with key legislation)
- b. Dealing with or review of matters relating to reports as required by law to be approved by Council
- c. Oversight of controlled and associate entities and approval of relevant policies
- d. Approval of honorary awards and related policies
- e. Approval of naming rights policies

### 4. Academic Governance

- a. Establishment of an Academic Board as a Council committee (Statute 21)
- b. Oversight and monitoring of the academic activities and performance of the University
- c. Approval of major new educational activities or initiating major changes to the field of the University's educational activities

### 5. Financial Matters

- a. Approval of accounting policies
- b. Approval of borrowings or the giving of security over assets in excess of \$5 million
- c. Approval of investment policies, including strategic asset allocation ranges
- d. Approval of major transactions outside budget or the ordinary course of business
- e. Approval of capital expenditure for amounts in excess of \$20 million (excluding GST) for any single asset or project
- f. Approval of all significant operational expenditure outside budget
- g. Applications to the Minister in relation to commercial agreements under a University development proposal (Sections 22F, 22G, and 22I of the Act)
- h. Approval of significant commercial activities
- i. Approval of research agreements valued at greater than \$20 million

**6. Strategic Direction**

- a. Approval of strategic plan, including strategic objectives and priorities, including planning policies
- b. Approval of budget, 5 year financial plan, including performance indicators

**7. Real and leasehold property**

- a. Approval of the capital expenditure budget including priorities

**8. Risk**

- a. Oversight and monitoring of strategic risk and material business risk, including approval of risk management policies and compliance policies
- b. Assessment of risk arising from the University's part ownership of any entity, or its involvement in a partnership, or joint venture

**9. Noting the Use of the Common Seal (Statute 1)**

**10. Legislative**

- a. Make recommendations on changes to the Curtin University Act 1966
- b. Make, alter and/or repeal statutes, by-laws, and rules (Sections 20A and 34 of the Act and Statute 3)
- c. Delegations and the revocation of delegations of Council powers, duties (Section 15 of the Act)
- d. Establishment of policy and procedural principles, consistent with legal requirements and community expectations

Approved by Council on 19 March 2008

Amended by Council: 21 October 2009; 16 February 2011; 26 September 2012; 25 June 2014; 18 March 2015; 22 June 2016; 21 June 2017